

## **School Booking Form**

## About your School

Name of main School Contact	
Email address of lead teacher	
Name of school or college	
School address	
School phone number	
School type (international, independent, SEN, State, other?)	
What are your desired learning objectives for this session?	

## About your Booking

Year Group attending	
Number of students	
Number of accompanying adults	
Type of booking	Please select the type of booking:
	<ul> <li>Visit the Museum: 20 min Show &amp; Tell &amp; self-guided tour around Museum with worksheet (£4.50 per child and £8 per adult)</li> <li>□ Pollock's Toy Museum comes to the School: 45 mins Workshop leader visits your school with a range of toys (that are relevant to your studies) for pupils to handle and discuss plus a talk. Up to 4 workshops in a day (£200)</li> <li>□ Virtual Workshop on Zoom: Same as above but on Zoom with presentation (£80 per session)</li> </ul>
Preferred date range for visit/trip (please provide a few options in order of preference)	
Do any students have specific requirements or accessibility needs? Please note that we do not currently have wheelchair access to the museum.	
Any other notes or requirements?	
Finances	
Head of finance	
Head of finance email	

Is the billing address the same as the school address?		
If no, please include >		
Payment method (bank transfer, cheque, cash)		
To be filled out by Pollock's staff:		
Notes/Variations on booking		
Invoice sent? Date of sending		
Payment received?		
Method and date of payment		